**CNM Grant Procurement Memo**

Applies to:

Funding source (choose one):

State Federal

* Federal purchases $10,000 and above or,
* State purchases $20,000 and above
* Purchases less than $60,000

**Grant/Project Title:** Dept of Education-Quantum Learning Lab

**Project Director/PI:** Brian Rashap

**Grant number within Workday:** GR300429

**Description of goods or services:** Short description of what is needed

General Supplies and Materials for Quantum Learning Lab. Optical Rail system to more efficiently lay out experimental setups. Will be used for multiple experiments.

**Benefit to grant and CNM:** Describe how/why this purchase will meet objectives of project.

More efficient use of optical table space.

**Estimated dollar amount:** $866.31

**Rationale for method of procurement:** Describe how quotes were gathered

Direct quote from ThorLabs. Online pricing from other vendors.

**Contractor selection or rejection:**  Name each vendor and indicate whether selected or rejected. This will document and justify the decision for procurement.

* VENDOR #1
  + ThorLabs: ACCEPTED
  + Amount of Quote: 866.31
  + Justification: Lowest Quote
* VENDOR #2
  + Edmund Optics: REJECTED
  + Amount of Quote: $1368 plus shippling
  + Justification: Move expensive
* VENDOR #3
  + MOTION Plus: REJECTED
  + Amount of Quote: $915 without breadboard, plus shipping
  + Justification: More expensive, don’t carry breadboard

**VENDOR #1:**

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**VENDOR # 2**

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**VENDOR #3**

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